

**BRITANNIA EDUCATION TRUST**  
**(A Company Limited by Guarantee)**

**TRUSTEES REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2018**

# BRITANNIA EDUCATION TRUST

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# BRITANNIA EDUCATION TRUST

## REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 AUGUST 2018

|                                        |                                                                                                                                                                                                               |
|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Members</b>                         | G Hicks<br>H Thomas<br>A Mawson<br>C Wilson<br>D Mann                                                                                                                                                         |
| <b>Trustees</b>                        | T Matthews<br>W Tennent (resigned 10 July 2018)<br>C Wilson, Vice Chair<br>L Dawes<br>E Anderson<br>E Benjamin<br>K Richardson<br>D Mann, Chair of Trustees<br>L Bingham<br>R Burton (co-opted 28 March 2018) |
| <b>Company registered number</b>       | 10689559                                                                                                                                                                                                      |
| <b>Company name</b>                    | Britannia Education Trust                                                                                                                                                                                     |
| <b>Principal and registered office</b> | Britannia Village Primary School<br>Westwood Road West Silverton<br>London<br>E16 2AW                                                                                                                         |
| <b>Company Secretary</b>               | R Thackery                                                                                                                                                                                                    |
| <b>Accounting Officer</b>              | L Bingham                                                                                                                                                                                                     |
| <b>Senior Leadership Team</b>          | L Bingham, Headteacher<br>K Richardson, Deputy Headteacher<br>H Wylie, Assistant Headteacher<br>O Moorhouse, Assistant Headteacher<br>C Richardson, SENCo<br>R Thackery, School Business Manager              |
| <b>Independent auditors</b>            | Price Bailey LLP<br>Chartered Accountants<br>Statutory Auditors<br>Causeway House<br>1 Dane Street<br>Bishop's Stortford<br>Hertfordshire<br>CM23 3BT                                                         |

# **BRITANNIA EDUCATION TRUST**

## **TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2018**

The Trustees present their Annual Report together with the financial statements and Auditor's Report of Britannia Education Trust for the period from 1 September 2017 to 31 August 2018. The Annual Report serves the purposes of both a Trustees' Report and a Directors' Report under company law.

The Trust operates an Academy for pupils aged 3 to 11 years serving a catchment area in West Silvertown, Newham. It has a pupil capacity of 420 plus a 60 place part time nursery and had a total roll of 468 in the January 2018 school census. The Trust is also sponsoring a new Free School – Royal Wharf Primary School – which will operate in a new development in the same catchment area and is due to open for September 2019.

### **Structure, Governance and Management**

The Trust is a company limited by guarantee and an exempt charity. The Charitable Company's Memorandum (Appendix A) and Articles of Association (Appendix B) are its primary governing documents. The Trustees of The Charitable Company are also the Directors for the purposes of company law. The terms Trustee, Director and Governor are interchangeable. The Charitable Company is known as Britannia Education Trust.

Details of the Trustees are included in the reference and administrative details section.

### **Members' Liability**

The Members of the Charitable Company are listed in the Reference and Administrative Details section. Each Member of the Charitable Company undertakes to contribute to the assets of the Charitable Company in the event of it being wound up while they are a Member, or within one year after they cease to be a Member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before they ceased to be a Member.

### **Trustees and Officers' Indemnities**

In accordance with normal commercial practice the Trust has purchased insurance to protect Trustees and Officers from claims arising from negligent acts, errors or omissions occurring whilst on Trust business. The Britannia Education Trust is covered through the Department for Education's Risk Protection Arrangements (RPA). The insurance provides £10,000,000 cover on any one claim and details of the costs are included in note 10 to the accounts.

### **Method of Recruitment and Appointment or Election of Trustees**

The arrangements are as set out in the Articles and Funding Agreement.

Trustees may be appointed by the Members, elected by parents or co-opted by the Board of Trustees and are in post for four years. The CEO is an ex officio member of the Board of Trustees. Parent Trustees are elected to office or appointed if there are insufficient candidates offering themselves for election. The Articles of Association allow members to appoint up to nine Trustees. There must also be a minimum of two Parent Trustees. The Board of Trustees may also appoint additional Trustees (Co-opted Trustees) under rule 58. Employees of the Trust (including the CEO) must not exceed one third of the total number of Trustees.

The Trustees (who act as governors of BVPS and are also the Directors of the Charitable Company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Annual Accounts Direction issued by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations. The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charitable Company's transactions and disclose with reasonable accuracy at any time the financial position of the Charitable Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the Charitable Company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended. The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

# **BRITANNIA EDUCATION TRUST**

## **TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2018**

### **Policies and Procedures Adopted for the Induction and Training of Trustees**

The Charitable Company is committed to providing adequate opportunities for Trustees to undertake and receive suitable training so as to enable them to perform their role effectively. To this end the Trust provides an internal programme of continued professional development led by School staff and links with a number of local training providers. Trustees complete an annual skills audit, which alongside identifying strengths, also identifies areas they would like to develop. This is then used to inform targeted training in specific areas. In addition the Trust purchases a Service Level Agreement (SLA) from the local school's service Governors Support Section, which offers a comprehensive package of training and support.

All new Trustees are entitled to an induction to the role, according to their need, which may include, introductory sessions, mentoring and formal courses. This process will involve a meeting with the Chair of Trustees and CEO. All Trustees are provided with a handbook plus copies of policies and procedures documents that are appropriate to the role they undertake as Trustees with particular emphasis on the committee work that they will undertake.

### **Organisational Structure**

The governance structure of the Trust is defined in the Memorandum and Articles of Association together with the Funding Agreement with the Department of Education. The Scheme of Delegation (Appendix C) sets out the level at which decisions are made.

The Board of Trustees, which meets on at least three occasions per year and each individual committee at least three times per year, is responsible for the strategic direction of the Trust and its Academies. The Board reviews progress towards educational objectives and results; monitors the budget; sets the budget for the following year; and sets the organisational staffing structure. A pay committee agrees the performance objectives of the CEO and reviews them. The CEO agrees and reviews the performance objectives of the Head(s) of School.

The CEO is the designated Accounting Officer and has overall responsibility for the day to day financial management of the Charitable Company. Responsibility for low values of expenditure is delegated to specific budget holders who are responsible for managing their own departments within their allocated budgets. A system of financial controls is in place to manage this process.

The Headteacher manages Britannia Village Primary School on a daily basis supported by a Senior Leadership Team (SLT) which includes a Deputy Head, two Assistant Heads, the SENCo and the School Business Manager. The SLT meets frequently to discuss emerging matters and to help to develop strategies for future development to be put to the CEO and the Board of Trustees as required for approval. Each member of the SLT has specific responsibilities to assist the Headteacher to manage certain aspects of the School.

### **Arrangements for setting pay and remuneration of key management personnel**

The Trust applies the School Teachers Pay and Conditions Document (STPCD) published annually by the DfE. The Trust has adopted the Local Authority pay policy which follows the STPCD regarding pay scales and ranges. This policy applies to all staff including key management personnel.

The Trust has adopted the Local Authority performance management policy. All staff, including the SLT, have clear performance management targets closely linked to the Trust's development plan. If all targets are met and clear evidence provided, the staff member receives an incremental point in line with the policy, recommended by their line manager and authorised by the CEO. For experienced teachers to gain access to the upper threshold, in addition, a professional portfolio must be presented to the Headteacher for assessment. The Trustees receive anonymised reports detailing performance grades, meeting of targets and upper threshold payments.

For the CEO's appraisal, the Chair of the Trustees and up to two other Trustees meet to review the CEO's evidence against the agreed targets. If targets have been met the Chair of Trustees will approve the pay award. The procedure is minuted at Finance, Audit and HR Committee meetings.

### **Trade union facility time**

The Trust had no employees who acted as union officials during the period.

### **Related Parties and other Connected Charities and Organisations**

Owing to the nature of the Trust's operations and the composition of the Board of Trustees being drawn from local public and private sector organisations, it is inevitable that from time to time transactions will take place with organisations in which members of the Board may have an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the Trust's financial regulations and normal procedures. Any transaction where the Trustee may have a pecuniary interest is only undertaken in accordance with the 'at cost' principle described in the Academies Financial Handbook.

# BRITANNIA EDUCATION TRUST

## TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2018

The Trust cooperates with the following organisations in pursuit of its charitable activities:

- SEND and Behaviour Support services are purchased from the Local Authority.
- HR, Health and Safety and Governor services are purchased from Newham Partnership Working.
- The CEO is a member of the Newham Association of Primary Headteachers (NAPH).
- The Creative Arts Partnership is a cluster of 5 schools. The Headteachers meet regularly to plan joint school projects and discuss school improvement issues.
- The school is a member of the St. Edward's Teaching School Alliance.
- The Trust works with and supports the work of West Silvertown Foundation (WSF) to provide services and events to benefit the School's families. Transactions with WSF are considered as related party transactions as a Trustee is a member of the committee.
- The School has a fundraising friends group, the PTA, which is considered a connected party.
- The School fundraises on behalf of several charities including the British Legion Poppy Appeal, Water Aid, Save The Children Fund, BBC Children in Need Appeal, Shelter and others.

The Trust does not have a formal sponsor.

### Objectives and Activities

#### Objects and Aims

The principal object and aim of the Charitable Company is the operation of its Schools to provide free education and care for pupils of different abilities between the ages of 3 and 11.

The Trustees and Members of Britannia Education Trust have defined the main objectives of the trust as follows:

Our vision is to bring out the best in our pupils, our staff and our communities.

We aim to give our pupils the best start in life through providing a creative and happy learning environment where achievement, mutual respect and self-esteem are valued.

We aim to empower our pupils to have the necessary knowledge, skills, values, attitudes and understanding to make a positive contribution in a changing world both locally and globally.

We will:-

- Create safe, supportive, caring environments where children can flourish.
- Provide a broad, balanced, child-centred creative curriculum which is both accessible and appropriate to all our pupils.
- Demonstrate, expect and celebrate excellence in Achievement, Behaviour and Character.
- Develop and nurture an outstanding staff team.
- Be rigorous in the pursuit of inclusion and equity.
- Forge strong partnerships with parents and families.
- Work cooperatively within the trust and with other schools, organisations and stakeholders.
- Equip children to become responsible global citizens, caring for the natural world and making wise, informed choices.
- Involve the School in the community and the community in the School.

### Key Performance Indicators

The Trustees receive regular information at each committee meeting to enable them to monitor the performance of the School compared to aims, strategies and financial budgets.

As funding is based on pupil numbers, this is a key performance indicator. Pupil numbers for BVPS for Summer 2018 were 461 against a capacity of 480.

Another key financial performance indicator is staffing costs as a percentage of total income – this was 68%. The Board of Trustees is confident that staffing levels are closely monitored to agreed Full Time Equivalent and staffing structures are approved by the Board.

The Finance and Premises Committee also monitor premises costs to General Annual Grant (GAG) income, capitation spend for curriculum departments to GAG income, total income less grants and cash flow on a regular basis to ensure that the budget is set and managed appropriately.

# BRITANNIA EDUCATION TRUST

## TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2018

### Strategic Report

N objectives for the year 2017/18 for Britannia Village Primary School were:

- Staff development – train all teachers in the use of Google Suite.
- Teaching & Learning – train pupils in the use of Google Suite.
- Resourcing - provide each pupil in Years 3 to 6 and all teaching staff with a chromebook.
- Assessment - develop the assessment tracking record to include a data dashboard enabling efficient data analysis.
- Lunchtimes - Make improvements to pupils' lunchtime experience in terms of their health and well-being.
- Recruitment - Review the staffing structure and recruit staff to vacant/new positions for 2018 – 2019.
- Curriculum - Create and pilot the first year of our improved, integrated curriculum. Review and evaluate.

During the year the School has worked towards these aims by:

- All teachers received Level 1 Google training delivered by an experienced Google trainer. Chromebooks are now firmly embedded into the culture at our School and all staff are completely on board.
- Four teachers became Level 1 certified Google Educators, two achieved level 2 certified Google Educator and our ICT Lead is now also a certified administrator. We applied for BVPS to become a Google Reference School sharing our 'Story of Impact' which was accepted and we have taken children to present our school's Google story at BETT 2018 and in front of teachers and school leaders at the Google offices in London Victoria. Part of being a Google Reference School means we can be found in Google's Edu Directory and, as a result, we are getting many requests from other ICT and school leaders from around London who want to come and visit our School to see how we have implemented the devices and how they could replicate it at their school.
- The majority of pupils in years 2 to 6 have been able to access and interact with lessons prepared in Google Suite. The children are now completing more work at home, for example there is a hugely increased usage of online school-paid subscription resources such as Mathletics. Behaviour issues in lessons have decreased due to greater engagement and the children are learning the skills that will be necessary in an increasingly digital future.
- All teaching staff and pupils in Years 2 to 6 were provided with their own chromebook.
- An improved assessment tracking system has been set up enabling class teachers to more easily analyse class/year group data against termly expectations.
- A healthy subway style sandwich and salad lunch was introduced for the summer, pupils were trained to produce and broadcast lunchtime radio programs, Year 4, 5 and 6 pupils did a lunchtime run once a week, lunchtime buddies were introduced with pupils in years 5 and 6 buddying pupils in years R and 1.
- Staff were recruited in line with the revised staffing structure and the School has permanent teaching staff in all positions.
- By the end of the year, an integrated curriculum had been written and resourced for the whole School. Staff, Parents and pupils have contributed to the evaluation process so that the curriculum can be further improved.

### Public Benefit

The Trustees believe that by working towards the objects and aims of the School as detailed above, they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.

### Key Performance Indicators - Pupils

The Trustees receive regular information at each committee meeting to enable them to monitor the performance of the Trust's schools compared to aims, strategies and financial budgets.

As funding is based on pupil numbers, this is a key performance indicator. Pupil numbers for BVPS for Summer 2018 were 461 against a capacity of 480.

The School was outstanding in its OFSTED inspection before conversion. It has not been inspected since. Specific achievements were as follows:

- Small classes of 20 pupils per teacher were maintained in every year group
- Work with the EFSA and the DFE towards the establishment of Royal Wharf Primary School (the Trust's second school) progressed well with an opening date agreed for September 2019
- Attendance for the current academic year (excluding Nursery) is 96.5% (as at 6th July 2018). This compares with a figure of 96.4% for 2016 - 2017 and exceeds the School target and national average for primary schools of 96.0%.
- Persistent absence has reduced significantly from 8.7% (Autumn 1) to 7.1% for Summer 1 and this figure is significantly lower than the national average of 8.7%.

# BRITANNIA EDUCATION TRUST

## TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2018

Britannia Village Primary School Achievement and Standards

### Early Years Profile Scores

70% of pupils met the 'Good level of development' standards this year. This compares with 69.5% last year and a 2017 national average of 71%.

### Year 1 Phonics

82% of pupils met the standard this year. This is the same as last year and 1% above last year's national average.

### Key Stage 1 SATs results

|         | Working at expected + (EXS & GDS) |          |         | Greater Depth (GDS) |          |         |
|---------|-----------------------------------|----------|---------|---------------------|----------|---------|
|         | BVP 2018                          | BVP 2017 | NA 2017 | BVP 2018            | BVP 2017 | NA 2017 |
| Reading | 78                                | 79       | 76      | 27                  | 23       | 25      |
| Writing | 73                                | 71       | 68      | 19                  | 21       | 16      |
| Maths   | 80                                | 86       | 75      | 27                  | 23       | 21      |
| RWM     | 66                                | 68       | -       | 12                  | 9        | -       |

### Key Stage 2 SATs results

|                               | Percentage meeting the standard |      |      |      |      |      | Average Score |       |       | Progress Score Exp+ |      |      |
|-------------------------------|---------------------------------|------|------|------|------|------|---------------|-------|-------|---------------------|------|------|
|                               | BVP                             | BVP  | BVP  | BVP  | NA   | NA   | BVP           | BVP   | NA    | BVP                 | BVP  | NA   |
|                               | 2018                            | 2018 | 2017 | 2017 | 2018 | 2017 | 2018          | 2017  | 2017  | 2018                | 2017 | 2017 |
|                               | EXS+                            | GDS  | EXS+ | GDS  | EXS+ | GDS  |               |       |       |                     |      |      |
| Reading                       | 91                              | 45   | 89   | 27   | 71   | 25   | 109           | 106.7 | 104.1 | -                   | +3.3 | 0    |
| Writing                       | 85                              | 18   | 91   | 36   | 76   | 18   | -             | 105.8 | 101.1 | -                   | +4.6 | 0    |
| Grammar & Spelling            | 93                              | 49   | 96   | 50   | 88   | 31   | 110           | 110.3 | 106   |                     | +5.3 | 0    |
| Maths                         | 95                              | 58   | 95   | 48   | 75   | 23   | 110           | 109.4 | 104.2 |                     | +6.2 | 0    |
| Met standard in R, W (TA) & M | 87                              | 16   | 84   | 16   | (64) | 9    | -             | 108.9 | -     | -                   | +5.3 | 0    |



# BRITANNIA EDUCATION TRUST

## TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2018

### Key Performance Indicators - Financial

The key financial performance indicators set by the Trust are aimed at ensuring the financial viability of the organisation both short term and longer term. These are:

- setting and operating within a balanced budget as required by the Academies Financial Handbook - achieved
- maintaining positive cash flow forecast for at least 12 months – achieved
- keeping the level of staff cost below 80% - the actual end of year total staff cost was 68%. The Board of trustees is confident that staffing levels are closely monitored to agreed Full Time Equivalent and staffing structures are approved by the Board.
- work with the EFSA and the DFE towards the establishment of Royal Wharf Primary School (the Trust's second school) to open in September 2019 – achieved, school to open in temporary accommodation for September 2019.
- maintaining pupil numbers - pupil numbers for BVPS for Summer 2018 were 461 against a capacity of 480.

The Finance and Audit Committee also monitor premises costs to General Annual Grant (GAG) income, capitation spend for curriculum departments to GAG income, total income less grants and cash flow on a regular basis to ensure that the budget is set and managed appropriately.

### Going Concern

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

### Financial Review

The principal source of funding for the Trust is the GAG and other grants that it received from the Educational and Skills Funding Agency (ESFA). for the year ended 31 August 2018 the Trust received £3,326,052 of GAG and other funding. A high percentage of this income is spent on wages and salaries and support costs to deliver the Trust's primary objective of the provision of education. During the year the Trust spent £3,349,642 on general running costs and transferred £27,788 to support capital new build and improvement projects on the School site. The carry forward for 17/18 is £350,816 restricted funding and £1,038,719 unrestricted funding.

Due to the accounting rules for the Local Government Pension under FRS102, the Trust is recognising a significant pension fund deficit of £774,000. This does not mean that an immediate liability for this amount crystallises and such a deficit generally results in a cash flow effect in the form of increased employer contributions over a number of years.

### Reserves Policy

The Trustees are aware of the requirement to balance current and future needs and always aim to set a balanced budget with annual income balancing annual expenditure. The Trustees monitor estimated year-end carry forward figures via the monthly reports from the Business Manager. The budget plan identifies how any carry forward will be allocated in the plan for the following academic year, including the identification of any funds earmarked for a specific project or purpose.

### Investment Policy

The aim of the policy is to ensure funds that the Trust does not immediately need to cover anticipated expenditure are invested to maximise the Trust's income but with minimal risk. The aim is to research where funds may be deposited applying prudence in ensuring there is minimum risk. The Trust does not consider the investment of surplus funds as a primary activity, rather as good stewardship and as and when circumstances allow.

### Principal Risks and Uncertainties

The Trustees maintain a risk register identifying the major risks to which the Trust is exposed, and identifying actions and procedures to mitigate those risks. A formal review of the risk register process is undertaken on an annual basis and the internal control systems and the exposure to said risks are monitored on behalf of the Trustees at each Finance Committee meeting. The principal risks facing the Trust are outlined below; those facing the School at an operational level are addressed by its systems and by internal financial and other controls.

The Trustees report that the Trust's financial and internal controls conform to guidelines issued by the ESFA, and that improvements to the wider framework of systems dealing with business risk and risk management strategy continue to be made and formally documented.

It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

## **BRITANNIA EDUCATION TRUST**

### **TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2018**

The level of financial risk is low. Cash flows can be reliably forecast, monitored and reported. Staff costs make up the majority of expenditure and are relatively stable with contingencies in place to cover such items as sickness and maternity.

The Trustees assess the other principal risks and uncertainties facing the Trust as follows:

- the Trust has considerable reliance on continued Government funding through the ESFA and there is no assurance that Government policy or practice will remain the same or that public funding will continue at the same levels or on the same terms;
- a fall in pupil numbers would result in less funding – Britannia Village Primary provides an outstanding quality of education and is oversubscribed for entry to the reception year. In order to mitigate against pupils leaving in years 5 and 6, senior leaders at the school were successful in a joint bid to establish a secondary feeder school in Silvertown which is now well established.
- failures in governance and/or management - the risk in this area arises from potential failure to effectively manage the Trust's finances, internal controls, compliance with regulations and legislation, statutory returns, etc. The Trustees continue to review and ensure that appropriate measures are in place to mitigate these risks;
- reputational - the continuing success of the Trust's School/s is dependent on continuing to attract applicants in sufficient numbers by maintaining the highest educational standards. To mitigate this risk Trustees ensure that student progress and outcomes are closely monitored and reviewed;
- safeguarding and child protection - the Trustees continue to ensure that the highest standards are maintained in the areas of selection and monitoring of staff, the operation of child protection policies and procedures, health & safety and discipline;
- staffing - the success of the School/s is reliant on the quality of its staff and the Trustees monitor and review policies and procedures and recruitment to ensure continued development and training of staff as well as ensuring there is clear succession planning;
- fraud and mismanagement of funds - The Trust has appointed Price Bailey to carry out independent and external checks on financial systems and records as required by the Academy Financial Handbook. All finance staff receive training to keep up to date with financial practice requirements and develop their skills in this area;
- financial instruments – the Trust only deals with bank balances, cash and trade creditors, with limited trade (and other) debtors. The risk in this area is considered to be low; and
- defined benefit pension liability – as the Government has agreed to meet the defined benefit pension liability of any school ceasing to exist the main risk to the Trust is an annual cash flow funding of part of the deficit. Trustees take these payments into account when setting the annual budget plan.
- legal claim made against the Trust – the Trust has RPA insurance and Gold legal support through Winkworth Sherwood. The Trust has also developed relevant policies and risk assessments and ensures that, through induction and training, staff are aware and follow them.

The Trust has continued to strengthen its risk management process throughout the year by improving the process and ensuring staff awareness.

#### **Fundraising**

The Trust only held small fundraising events during the year and collection days for various charities. The Trust does not work with professional fundraisers or companies who carry out fundraising on its behalf. During the year no complaints or issues have arisen as a result of the fund raising events.

#### **Plans for Future Periods**

The Trustees aim to:

- In conjunction with Initial Teacher Training Partnerships, build on existing practices to recruit, develop and train staff to ensure a supply of good staff for future years.
- Consider strategies to ensure the School achieves full pupil capacity in each year group.

#### **Auditor**

Insofar as the Trustees are aware:

- there is no relevant audit information of which the Charitable Company's Auditor is unaware, and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the Auditor is aware of that information.

The Trustees' Report, incorporating a Strategic Report, was approved by the Board of Trustees on 12 December 2018 and signed on the Board's behalf by:

**C Wilson**  
**Vice Chair**

# BRITANNIA EDUCATION TRUST

## GOVERNANCE STATEMENT

### SCOPE OF RESPONSIBILITY

As Trustees, we acknowledge we have overall responsibility for ensuring that Britannia Education Trust has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Trustees has delegated the day-to-day responsibility to the Headteacher, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Britannia Education Trust and the Secretary of State for Education. They are also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

### GOVERNANCE

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The Board of Trustees has formally met 3 times during the year. Attendance during the year at meetings of the Board of Trustees was as follows:

| Trustee                   | Meetings attended | Out of a possible |
|---------------------------|-------------------|-------------------|
| C Wilson, Vice Chair      | 3                 | 3                 |
| T Matthews                | 3                 | 3                 |
| W Tennent                 | 2                 | 3                 |
| L Dawes                   | 1                 | 3                 |
| E Anderson                | 3                 | 3                 |
| E Benjamin                | 2                 | 3                 |
| K Richardson              | 3                 | 3                 |
| D Mann, Chair of Trustees | 3                 | 3                 |
| L Bingham                 | 3                 | 3                 |
| R Burton                  | 2                 | 2                 |

Changes to the composition of the board during the year were, Rebecca Burton was co-opted onto the board on 28th March 2018 and Wayne Tennant resigned from the board on the 10th July 2018.

The Finance Risk & Audit Committee is a sub-committee of the main Board of Trustees.

Attendance at meetings in the year was as follows:

| Trustee    | Meetings attended | Out of a possible |
|------------|-------------------|-------------------|
| D Mann     | 3                 | 4                 |
| L Dawes    | 3                 | 4                 |
| T Matthews | 3                 | 4                 |
| E Benjamin | 1                 | 4                 |
| L Bingham  | 4                 | 4                 |
| R Burton   | 1                 | 1                 |

### REVIEW OF VALUE FOR MONEY

As Accounting Officer, the Headteacher has responsibility for ensuring that the Trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Trust's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the Trust has delivered improved value for money during the year by:

- Competitive tendering of the Trust's staff insurance. Following benchmarking comparison, staff absence insurance has been reduced by 50%
- Utilising resources available for free or low cost which enrich the curriculum such as free travel, free educational visits (museums, places of worship, Junior Citizens), free visitors (for example 'Faith in Schools'), free resources such as money games.
- Continuing to invest in an exciting curriculum that provides a range of opportunities for children to enable them to make excellent progress. In 2017 – 2018 BVPS achieved attainment and progress scores that were well above average, particularly in maths. This achievement is an indication of the school's good use of public funds and value for money.

## **BRITANNIA EDUCATION TRUST**

### **GOVERNANCE STATEMENT (continued)**

- Achieving high teacher attendance and managing teacher absence within the school to negate the need for supply staff to cover absences. Using the school's own staff ensures continuity in provision for the education of the children, contributes to pupils well-being and enables them to achieve highly. Low staff absence also enables the school to keep staff insurance premiums at a low level.
- School cleaners are employed direct, rather than through a 3rd party, which results in large savings and value for money for the Trust
- In house training by our own experienced staff ensures staff receive relevant and quality CPD at no additional cost.

### **THE PURPOSE OF THE SYSTEM OF INTERNAL CONTROL**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Britannia Education Trust for the year 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements.

### **CAPACITY TO HANDLE RISK**

The Board of Trustees has reviewed the key risks to which the Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Trust's significant risks, that has been in place for the year 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

### **THE RISK AND CONTROL FRAMEWORK**

The Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;
- regular reviews by the Finance, Risk and Audit Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines.
- delegation of authority and segregation of duties;
- identification and management of risks.

During the year, the Trustees engaged an external bursar to perform reconciliations, outturn reports and other similar financial oversight on a regular basis. Whilst useful to have this independent service, the Finance and Audit committee considered this and recognised that it did not fulfil all the requirements of an internal audit and has therefore decided to appoint Price Bailey LLP as Internal Auditor.

Since the year end, the Internal Auditor carried out work relating to the year in question in November 2018. In particular the checks carried out in the current period included:

- segregation of duties;
- best value principles and correct spend/authorisation limits have been applied;
- banking processes have been completed in a timely manner; and
- orders, deliveries and invoices have been processed in line with Policy

The Internal Auditor has now reported to the Board of Trustees through the Finance, Risk and Audit Committee on the operation of the systems of control and on the discharge of the Board of Trustees' financial responsibilities, and will in future report on a termly basis.

## **BRITANNIA EDUCATION TRUST**

### **GOVERNANCE STATEMENT (continued)**

#### **REVIEW OF EFFECTIVENESS**

As Accounting Officer, the Headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the Internal Auditor;
- the work of the external Auditors;
- the financial management and governance self-assessment process;
- the work of the executive managers within the Trust who have responsibility for the development and maintenance of the internal control framework.

Approved by of the Board of Trustees on 12 December 2018 and signed on their behalf, by:

**C Wilson**  
**Vice Chair**

**L Bingham**  
**Accounting Officer**

## **BRITANNIA EDUCATION TRUST**

### **STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE**

As Accounting Officer of Britannia Education Trust I have considered my responsibility to notify the Board of Trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the Trust, under the funding agreement in place between the Trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2017.

I confirm that I and the Board of Trustees are able to identify any material irregular or improper use of funds by the Trust, or material non-compliance with the terms and conditions of funding under the Trust's funding agreement and the Academies Financial Handbook 2017.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and ESFA.

**L Bingham**  
**Accounting Officer**

Date: 12 December 2018

## **BRITANNIA EDUCATION TRUST**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 AUGUST 2018**

The Trustees (who act as Governors of Britannia Village Primary School and are also the Directors of the Charitable Company for the purposes of company law) are responsible for preparing the Strategic Report, the Trustees' Report and the financial statements in accordance with the Annual Accounts Direction issued by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charitable Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charitable Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charitable Company's transactions and disclose with reasonable accuracy at any time the financial position of the Charitable Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the Charitable Company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Charitable Company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Board of Trustees on 12 December 2018 and signed on its behalf by:

**C Wilson**  
**Vice Chair**

# **BRITANNIA EDUCATION TRUST**

## **INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF BRITANNIA EDUCATION TRUST**

### **OPINION**

We have audited the financial statements of Britannia Education Trust (the 'Trust') for the year ended 31 August 2018 which comprise the Statement of Financial Activities incorporating Income and Expenditure Account, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018 issued by the Education & Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the Trust's affairs as at 31 August 2018 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018 issued by the Education & Skills Funding Agency.

### **BASIS FOR OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our Report. We are independent of the Trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **CONCLUSIONS RELATING TO GOING CONCERN**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### **OTHER INFORMATION**

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditors' Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our Report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.



## **BRITANNIA EDUCATION TRUST**

### **INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF BRITANNIA EDUCATION TRUST**

#### **OPINION ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report including the Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements .
- the Trustees' Report and the Strategic Report have been prepared in accordance with applicable legal requirements.

#### **MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

In the light of our knowledge and understanding of the Trust and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report and the Director's Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- Adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **RESPONSIBILITIES OF TRUSTEES**

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees (who are also the Directors of the Charitable Company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Trust or to cease operations, or have no realistic alternative but to do so.

#### **AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditors' Report.

# BRITANNIA EDUCATION TRUST

## INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF BRITANNIA EDUCATION TRUST

### USE OF OUR REPORT

This Report is made solely to the Trust's Members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Trust's Members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trust and the Trust's Members, as a body, for our audit work, for this Report, or for the opinions we have formed.

Gary Miller (Senior Statutory Auditor)  
for and on behalf of

**Price Bailey LLP**  
Chartered Accountants  
Statutory Auditors  
Causeway House  
1 Dane Street  
Bishop's Stortford  
Hertfordshire  
CM23 3BT  
17 December 2018

## **BRITANNIA EDUCATION TRUST**

### **INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO BRITANNIA EDUCATION TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY**

In accordance with the terms of our engagement letter dated 7 November 2018 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2017 to 2018, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Britannia Education Trust during the year 1 September 2017 to 31 August 2018 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This Report is made solely to Britannia Education Trust and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Britannia Education Trust and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Britannia Education Trust and the ESFA, for our work, for this Report, or for the conclusion we have formed.

#### **RESPECTIVE RESPONSIBILITIES OF BRITANNIA EDUCATION TRUST'S ACCOUNTING OFFICER AND THE REPORTING ACCOUNTANT**

The Accounting Officer is responsible, under the requirements of Britannia Education Trust's funding agreement with the Secretary of State for Education dated 26 May 2017, and the Academies Financial Handbook extant from 1 September 2017, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2017 to 2018. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

#### **APPROACH**

We conducted our engagement in accordance with the Academies Accounts Direction 2017 to 2018 issued by the ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Trust's income and expenditure.

The work undertaken to draw to our conclusion includes:

- Consideration and corroboration of the evidence supporting the Accounting Officers statement on regularity, propriety and compliance.
- Evaluation of the general control environment of the Trust, extending the procedures required for financial statements to include regularity.
- Discussions with and representations from the Accounting Officer and other key management personnel.
- An extension of substantive testing from our audit of the financial statements to cover matters pertaining to regularity, propriety and compliance in particular checking that selected items were appropriately authorised, and appropriate.

## **BRITANNIA EDUCATION TRUST**

### **INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO BRITANNIA EDUCATION TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY (continued)**

#### **CONCLUSION**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Reporting Accountant

**Price Bailey LLP**

Chartered Accountants

17 December 2018

# BRITANNIA EDUCATION TRUST

## STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2018

|                                                                            |      | Restricted<br>funds<br>2018<br>£ | Restricted<br>fixed asset<br>funds<br>2018<br>£ | Unrestricted<br>funds<br>2018<br>£ | Total<br>funds<br>Year ended<br>31 August<br>2018<br>£ | As restated<br>Total<br>funds<br>3 months<br>ended 31<br>August<br>2017<br>£ |
|----------------------------------------------------------------------------|------|----------------------------------|-------------------------------------------------|------------------------------------|--------------------------------------------------------|------------------------------------------------------------------------------|
|                                                                            | Note |                                  |                                                 |                                    |                                                        |                                                                              |
| <b>INCOME FROM:</b>                                                        |      |                                  |                                                 |                                    |                                                        |                                                                              |
| Donations & capital grants:                                                |      |                                  |                                                 |                                    |                                                        |                                                                              |
| Transferred on conversion                                                  | 2    | -                                | -                                               | -                                  | -                                                      | 4,714,827                                                                    |
| Other donations and capital grants                                         | 2    | 10,403                           | 27,977                                          | 1,223                              | 39,603                                                 | 74                                                                           |
| Charitable activities                                                      | 3    | 3,227,408                        | -                                               | 2,410                              | 3,229,818                                              | 759,779                                                                      |
| Other trading activities                                                   | 4    | -                                | -                                               | 56,054                             | 56,054                                                 | 138                                                                          |
| Investments                                                                | 5    | -                                | -                                               | 577                                | 577                                                    | -                                                                            |
| <b>TOTAL INCOME</b>                                                        |      | <u>3,237,811</u>                 | <u>27,977</u>                                   | <u>60,264</u>                      | <u>3,326,052</u>                                       | <u>5,474,818</u>                                                             |
| <b>EXPENDITURE ON:</b>                                                     |      |                                  |                                                 |                                    |                                                        |                                                                              |
| Charitable activities                                                      |      | 3,117,160                        | 207,813                                         | 24,669                             | 3,349,642                                              | 802,752                                                                      |
| <b>TOTAL EXPENDITURE</b>                                                   | 6    | <u>3,117,160</u>                 | <u>207,813</u>                                  | <u>24,669</u>                      | <u>3,349,642</u>                                       | <u>802,752</u>                                                               |
| <b>NET INCOME / (EXPENDITURE) BEFORE TRANSFERS</b>                         |      | 120,651                          | (179,836)                                       | 35,595                             | (23,590)                                               | 4,672,066                                                                    |
| Transfers between Funds                                                    | 15   | -                                | 27,788                                          | (27,788)                           | -                                                      | -                                                                            |
| <b>NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES</b> |      | 120,651                          | (152,048)                                       | 7,807                              | (23,590)                                               | 4,672,066                                                                    |
| Actuarial gains/(losses) on defined benefit pension schemes                | 19   | 181,000                          | -                                               | -                                  | 181,000                                                | (32,000)                                                                     |
| <b>NET MOVEMENT IN FUNDS</b>                                               |      | <u>301,651</u>                   | <u>(152,048)</u>                                | <u>7,807</u>                       | <u>157,410</u>                                         | <u>4,640,066</u>                                                             |
| <b>RECONCILIATION OF FUNDS:</b>                                            |      |                                  |                                                 |                                    |                                                        |                                                                              |
| Total funds brought forward (as restated)                                  |      | (724,835)                        | 4,333,989                                       | 1,030,912                          | 4,640,066                                              | -                                                                            |
| <b>TOTAL FUNDS CARRIED FORWARD</b>                                         |      | <u>(423,184)</u>                 | <u>4,181,941</u>                                | <u>1,038,719</u>                   | <u>4,797,476</u>                                       | <u>4,640,066</u>                                                             |

**BRITANNIA EDUCATION TRUST**  
**REGISTERED NUMBER: 10689559**

**BALANCE SHEET**  
**AS AT 31 AUGUST 2018**

|                                                        | Note | £                | 2018<br>£        | As restated<br>2017<br>£ |
|--------------------------------------------------------|------|------------------|------------------|--------------------------|
| <b>FIXED ASSETS</b>                                    |      |                  |                  |                          |
| Tangible assets                                        | 11   |                  | 4,181,941        | 4,333,989                |
| <b>CURRENT ASSETS</b>                                  |      |                  |                  |                          |
| Debtors                                                | 12   | 181,399          |                  | 1,150,811                |
| Cash at bank and in hand                               |      | 1,554,533        |                  | 238,068                  |
|                                                        |      | <u>1,735,932</u> |                  | <u>1,388,879</u>         |
| <b>CREDITORS:</b> amounts falling due within one year  | 13   | (346,397)        |                  | (315,802)                |
| <b>NET CURRENT ASSETS</b>                              |      |                  | 1,389,535        | 1,073,077                |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>           |      |                  | <u>5,571,476</u> | <u>5,407,066</u>         |
| Defined benefit pension scheme liability               | 19   |                  | (774,000)        | (767,000)                |
| <b>NET ASSETS INCLUDING PENSION SCHEME LIABILITIES</b> |      |                  | <u>4,797,476</u> | <u>4,640,066</u>         |
| <b>FUNDS OF THE ACADEMY</b>                            |      |                  |                  |                          |
| Restricted income funds:                               |      |                  |                  |                          |
| Restricted income funds                                | 15   | 350,816          |                  | 42,165                   |
| Restricted fixed asset funds                           | 15   | 4,181,941        |                  | 4,333,989                |
| Restricted income funds excluding pension liability    |      | 4,532,757        |                  | 4,376,154                |
| Pension reserve                                        |      | (774,000)        |                  | (767,000)                |
| Total restricted income funds                          |      |                  | 3,758,757        | 3,609,154                |
| Unrestricted funds                                     | 15   |                  | 1,038,719        | 1,030,912                |
| <b>TOTAL FUNDS</b>                                     |      |                  | <u>4,797,476</u> | <u>4,640,066</u>         |

The financial statements on pages 19 to 37 were approved by the Trustees, and authorised for issue, on 12 December 2018 and are signed on their behalf, by:

**C Wilson**  
**Vice Chair**

# BRITANNIA EDUCATION TRUST

## STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 AUGUST 2018

|                                                            |      | year<br>31 August<br>2018<br>£ | As restated<br>3 months ended<br>31 August<br>2017<br>£ |
|------------------------------------------------------------|------|--------------------------------|---------------------------------------------------------|
|                                                            | Note |                                |                                                         |
| <b>Cash flows from operating activities</b>                |      |                                |                                                         |
| Net cash provided by/(used in) operating activities        | 17   | 1,344,253                      | (848,662)                                               |
| <b>Cash flows from investing activities:</b>               |      |                                |                                                         |
| Purchase of tangible fixed assets                          |      | (55,765)                       | (152,104)                                               |
| Capital grants from DfE Group                              |      | 27,977                         | -                                                       |
| Cash inherited from local authority on conversion          |      | -                              | 1,238,834                                               |
| <b>Net cash (used in)/provided by investing activities</b> |      | (27,788)                       | 1,086,730                                               |
| <b>Change in cash and cash equivalents in the year</b>     |      | 1,316,465                      | 238,068                                                 |
| Cash and cash equivalents brought forward                  |      | 238,068                        | -                                                       |
| <b>Cash and cash equivalents carried forward</b>           | 18   | 1,554,533                      | 238,068                                                 |

# BRITANNIA EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

### 1. ACCOUNTING POLICIES

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgments and key sources of estimation uncertainty, is set out below.

#### 1.1 Basis of preparation of financial statements

The financial statements of the Trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2017 to 2018 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Britannia Education Trust constitutes a public benefit entity as defined by FRS 102.

The Trust's functional and presentational currency is Pounds Sterling.

#### 1.2 Company status

The Trust is a company limited by guarantee. The Members are noted on page 1. In the event of the Trust being wound up, the liability in respect of the guarantee is limited to £10 per Member. The Trust's registered office is Britannia Village Primary School, Westwood Road, West Silvertown, London, E16 2AW.

#### 1.3 Going concern

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Trust to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.4 Income

All income is recognised once the Trust has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of Financial Activities incorporating Income and Expenditure Account on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities incorporating Income and Expenditure Account in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

Sponsorship income provided to the Trust which amounts to a donation is recognised in the Statement of Financial Activities incorporating Income and Expenditure Account in the period in which it is receivable, where receipt is probable and it is measurable.

Donations are recognised on a receivable basis where receipt is probable and the amount can be reliably measured.

Other income, including the hire of facilities, is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.



# BRITANNIA EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

### 1. ACCOUNTING POLICIES (continued)

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities are costs incurred on the Trust's educational operations, including support costs and those costs relating to the governance of the Trust apportioned to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

#### 1.6 Tangible fixed assets and depreciation

All assets costing more than £1,000 are capitalised and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the Government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities incorporating Income and Expenditure Account and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities incorporating Income and Expenditure Account. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is not charged on freehold land. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

|                        |   |                         |
|------------------------|---|-------------------------|
| Leasehold property     | - | 125 years straight line |
| Furniture and fixtures | - | 5 years straight line   |

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities incorporating Income and Expenditure Account.

#### 1.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### 1.8 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### 1.9 Liabilities and provisions

Liabilities and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

# BRITANNIA EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

### 1. ACCOUNTING POLICIES (continued)

#### 1.10 Financial instruments

The Trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Trust and their measurement basis are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 12. Prepayments are not financial instruments. Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised costs as detailed in note 13. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instruments.

#### 1.11 Taxation

The Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### 1.12 Pensions

Retirement benefits to employees of the Trust are provided by the Teachers' Pension Scheme ("TPS") and the Local Governments Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 19, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded scheme and the assets are held separately from those of the Trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities incorporating Income and Expenditure Account and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

#### 1.13 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Trust at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

# BRITANNIA EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

### 1. ACCOUNTING POLICIES (continued)

#### 1.14 Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Trustees make estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 19, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the Actuary in valuing the pensions liability at 31 August 2018. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

### 2. INCOME FROM DONATIONS AND CAPITAL GRANTS

|                           | Restricted<br>funds<br>2018<br>£ | Restricted<br>fixed asset<br>funds<br>2018<br>£ | Unrestricted<br>funds<br>2018<br>£ | Total<br>funds<br>Year ended<br>31 August<br>2018<br>£ | As restated<br>Total<br>funds<br>3 months<br>ended 31<br>August<br>2017<br>£ |
|---------------------------|----------------------------------|-------------------------------------------------|------------------------------------|--------------------------------------------------------|------------------------------------------------------------------------------|
| Transferred on conversion | -                                | -                                               | -                                  | -                                                      | 4,714,827                                                                    |
| Donations                 | 10,403                           | -                                               | 1,223                              | 11,626                                                 | 74                                                                           |
| Government grants         | -                                | 27,977                                          | -                                  | 27,977                                                 | -                                                                            |
| Subtotal                  | 10,403                           | 27,977                                          | 1,223                              | 39,603                                                 | 74                                                                           |
|                           | 10,403                           | 27,977                                          | 1,223                              | 39,603                                                 | 4,714,901                                                                    |
| Total 2017                | (718,000)                        | 4,250,023                                       | 1,182,878                          | 4,714,901                                              |                                                                              |

# BRITANNIA EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

### 3. FUNDING FOR ACADEMY'S EDUCATIONAL OPERATIONS

|                                | Restricted<br>funds<br>2018<br>£ | Unrestricted<br>funds<br>2018<br>£ | Total<br>funds<br>Year ended 31<br>August<br>2018<br>£ | Total<br>funds<br>3 months<br>ended 31<br>August<br>2017<br>£ |
|--------------------------------|----------------------------------|------------------------------------|--------------------------------------------------------|---------------------------------------------------------------|
| <b>DfE/ESFA grants</b>         |                                  |                                    |                                                        |                                                               |
| General Annual Grant (GAG)     | 2,554,853                        | -                                  | 2,554,853                                              | 645,859                                                       |
| Other DfE/ESFA grants          | 167,316                          | -                                  | 167,316                                                | 67,739                                                        |
| Start up grant                 | 30,000                           | -                                  | 30,000                                                 | -                                                             |
|                                | <u>2,752,169</u>                 | <u>-</u>                           | <u>2,752,169</u>                                       | <u>713,598</u>                                                |
| <b>Other government grants</b> |                                  |                                    |                                                        |                                                               |
| Local Authority grants         | 475,239                          | -                                  | 475,239                                                | 46,181                                                        |
|                                | <u>475,239</u>                   | <u>-</u>                           | <u>475,239</u>                                         | <u>46,181</u>                                                 |
| <b>Other funding</b>           |                                  |                                    |                                                        |                                                               |
| Catering Income                | -                                | 2,410                              | 2,410                                                  | -                                                             |
|                                | <u>-</u>                         | <u>2,410</u>                       | <u>2,410</u>                                           | <u>-</u>                                                      |
|                                | <u>3,227,408</u>                 | <u>2,410</u>                       | <u>3,229,818</u>                                       | <u>759,779</u>                                                |
| Total 2017                     | <u>759,779</u>                   | <u>-</u>                           | <u>759,779</u>                                         |                                                               |

### 4. OTHER TRADING ACTIVITIES

|              | Restricted<br>funds<br>2018<br>£ | Unrestricted<br>funds<br>2018<br>£ | Total<br>funds<br>Year ended 31<br>August<br>2018<br>£ | Total<br>funds<br>3 months<br>ended 31<br>August<br>2017<br>£ |
|--------------|----------------------------------|------------------------------------|--------------------------------------------------------|---------------------------------------------------------------|
| Other income | -                                | 56,054                             | 56,054                                                 | 138                                                           |
|              | <u>-</u>                         | <u>56,054</u>                      | <u>56,054</u>                                          | <u>138</u>                                                    |
| Total 2017   | <u>-</u>                         | <u>138</u>                         | <u>138</u>                                             |                                                               |

# BRITANNIA EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

### 5. INVESTMENT INCOME

|               | Unrestricted<br>funds<br>2018<br>£ | Total<br>funds<br>Year ended 31<br>August<br>2018<br>£ | Total<br>funds<br>3 months<br>ended 31<br>August<br>2017<br>£ |
|---------------|------------------------------------|--------------------------------------------------------|---------------------------------------------------------------|
| Bank interest | 577                                | 577                                                    | -                                                             |

### 6. EXPENDITURE

|                         | Staff costs<br>2018<br>£ | Premises<br>2018<br>£ | Other costs<br>2018<br>£ | Total<br>2018<br>£ | Total<br>2017<br>£ |
|-------------------------|--------------------------|-----------------------|--------------------------|--------------------|--------------------|
| Provision of Education: |                          |                       |                          |                    |                    |
| Direct costs            | 1,817,363                | -                     | 254,929                  | 2,072,292          | 501,868            |
| Support costs           | 452,471                  | 410,254               | 414,625                  | 1,277,350          | 300,884            |
|                         | <u>2,269,834</u>         | <u>410,254</u>        | <u>669,554</u>           | <u>3,349,642</u>   | <u>802,752</u>     |
| Total 2017              | <u>510,553</u>           | <u>104,856</u>        | <u>187,343</u>           | <u>802,752</u>     |                    |

In 2017, expenditure was split as follows £NIL unrestricted funds and £802,752 restricted funds.

### Charitable Activities

|                                         | 2018<br>£        | 2017<br>£      |
|-----------------------------------------|------------------|----------------|
| Analysis of support costs               |                  |                |
| Support staff costs                     | 452,471          | 60,234         |
| Depreciation                            | 207,813          | 68,138         |
| Technology costs                        | 39,831           | 3,578          |
| Premises costs (excluding depreciation) | 202,441          | 36,718         |
| Other support costs                     | 364,199          | 120,066        |
| Governance costs                        | 10,595           | 12,150         |
| Total                                   | <u>1,277,350</u> | <u>300,884</u> |

### 7. NET INCOME/(EXPENDITURE)

This is stated after charging:

|                                         | year<br>31 August<br>2018<br>£ | 3 months ended<br>31 August<br>2017<br>£ |
|-----------------------------------------|--------------------------------|------------------------------------------|
| Depreciation of tangible fixed assets:  |                                |                                          |
| - owned or occupied by the Trust        | 207,813                        | 68,138                                   |
| Auditors' remuneration - audit          | 7,200                          | 7,000                                    |
| Auditors' remuneration - other services | 4,730                          | 4,600                                    |
| Operating lease rentals                 | <u>1,136</u>                   | <u>1,136</u>                             |

# BRITANNIA EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

### 8. STAFF COSTS

#### a. Staff costs

Staff costs were as follows:

|                                                    | year<br>31 August<br>2018<br>£ | 3 months ended<br>31 August<br>2017<br>£ |
|----------------------------------------------------|--------------------------------|------------------------------------------|
| Wages and salaries                                 | 1,648,051                      | 401,127                                  |
| Social security costs                              | 161,946                        | 38,744                                   |
| Operating costs of defined benefit pension schemes | 400,281                        | 70,682                                   |
|                                                    | <hr/>                          | <hr/>                                    |
|                                                    | 2,210,278                      | 510,553                                  |
| Agency staff costs                                 | 59,556                         | -                                        |
|                                                    | <hr/>                          | <hr/>                                    |
|                                                    | 2,269,834                      | 510,553                                  |
|                                                    | <hr/>                          | <hr/>                                    |

#### b. Staff numbers

The average number of persons employed by the Trust during the year was as follows:

|                            | year<br>31 August<br>2018<br>No. | 3 months ended<br>31 August<br>2017<br>No. |
|----------------------------|----------------------------------|--------------------------------------------|
| Teachers                   | 24                               | 26                                         |
| Administration and support | 26                               | 26                                         |
| Management                 | 6                                | 6                                          |
|                            | <hr/>                            | <hr/>                                      |
|                            | 56                               | 58                                         |
|                            | <hr/>                            | <hr/>                                      |

#### c. Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

|                                 | year<br>31 August<br>2018<br>No. | 3 months ended<br>31 August<br>2017<br>No. |
|---------------------------------|----------------------------------|--------------------------------------------|
| In the band £ 60,001 - £ 70,000 | 1                                | 1                                          |
| In the band £100,001 - £110,000 | 1                                | 1                                          |

#### d. Key management personnel

The Key Management Personnel of the Trust comprise the Trustees and the Senior Leadership Team as listed on page 1. The total amount of employee benefits (including employer pension contributions and national insurance) received for their services to the Trust was £470,000 (3 months ended 31 August 2017: £111,675).

Included in the above are employer pension contributions of £58,135 (3 months ended 31 August 2017: £14,716) and employer national insurance contributions of £44,114 (3 months ended 31 August 2017: £10,274).

# BRITANNIA EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

### 9. TRUSTEES' REMUNERATION AND EXPENSES

One or more Trustees has been paid remuneration or has received other benefits from an employment with the Trust. The Principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of Principal and other staff members under their contracts of employment, and not in respect of their role as Trustees. The value of Trustees' remuneration and other benefits was as follows:

|               |                            | year<br>31 August<br>2018<br>£ | 3 months ended<br>31 August<br>2017<br>£ |
|---------------|----------------------------|--------------------------------|------------------------------------------|
| L May-Bingham | Remuneration               | 105,000-110,000                | 25,000-30,000                            |
|               | Pension contributions paid | 15,000-20,000                  | 0-5,000                                  |
| K Richardson  | Remuneration               | 60,000-65,000                  | 15,000-20,000                            |
|               | Pension contributions paid | 0-5,000                        | 0-5,000                                  |

During the period ended 31 August 2018, no Trustees received any reimbursement of expenses (2017 - £Nil).

### 10. TRUSTEES' AND OFFICERS' INSURANCE

The Trust has opted into the Department for Education's risk protection arrangement (RPA), an alternative to insurance where UK Government funds cover losses that arise. This scheme protects Trustee and Officers from claims arising from negligent acts, errors or omissions occurring whilst on Trust Business, and provides cover up to £10,000,000. It is not possible to quantify the Trustees and Officers indemnity element from the overall cost of the RPA scheme.

### 11. TANGIBLE FIXED ASSETS

|                       | L/Term<br>leasehold<br>property<br>£ | Fixtures and<br>fittings<br>£ | Plant and<br>equipment<br>£ | Total<br>£ |
|-----------------------|--------------------------------------|-------------------------------|-----------------------------|------------|
| <b>Cost</b>           |                                      |                               |                             |            |
| At 1 September 2017   | 4,033,993                            | 214,870                       | 153,264                     | 4,402,127  |
| Additions             | -                                    | -                             | 55,765                      | 55,765     |
| At 31 August 2018     | 4,033,993                            | 214,870                       | 209,029                     | 4,457,892  |
| <b>Depreciation</b>   |                                      |                               |                             |            |
| At 1 September 2017   | 30,123                               | 19,767                        | 18,248                      | 68,138     |
| Charge for the year   | 80,680                               | 79,070                        | 48,063                      | 207,813    |
| At 31 August 2018     | 110,803                              | 98,837                        | 66,311                      | 275,951    |
| <b>Net book value</b> |                                      |                               |                             |            |
| At 31 August 2018     | 3,923,190                            | 116,033                       | 142,718                     | 4,181,941  |
| At 31 August 2017     | 4,003,870                            | 195,103                       | 135,016                     | 4,333,989  |

# BRITANNIA EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

### 12. DEBTORS

|                                | 2018           | As restated<br>2017 |
|--------------------------------|----------------|---------------------|
|                                | £              | £                   |
| VAT recoverable                | 120,249        | 57,363              |
| Other debtors                  | -              | 1,030,536           |
| Prepayments and accrued income | 61,150         | 62,912              |
|                                | <u>181,399</u> | <u>1,150,811</u>    |

### 13. CREDITORS: Amounts falling due within one year

|                                    | 2018           | 2017           |
|------------------------------------|----------------|----------------|
|                                    | £              | £              |
| Trade creditors                    | 193,829        | 224,555        |
| Other taxation and social security | 45,986         | 40,667         |
| Other creditors                    | 31,129         | 28,521         |
| Accruals and deferred income       | 75,453         | 22,059         |
|                                    | <u>346,397</u> | <u>315,802</u> |

|                                    | 2018          | 2017     |
|------------------------------------|---------------|----------|
|                                    | £             | £        |
| <b>Deferred income</b>             |               |          |
| Resources deferred during the year | 61,221        | -        |
| Deferred income at 31 August 2018  | <u>61,221</u> | <u>-</u> |

### 14. PRIOR YEAR ADJUSTMENT

An adjustment of £56,030 was made to the prior year figures in respect of the 2016-17 conversion debtor which needed to be removed from the income. The impact on the total free reserves brought forward was £56,030.



# BRITANNIA EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

### 15. STATEMENT OF FUNDS

|                                     | Balance at 1<br>September<br>2017<br>As restated<br>£ | Income<br>£ | Expenditure<br>£ | Transfers<br>in/out<br>£ | Gains/<br>(losses)<br>£ | Balance at 31<br>August 2018<br>£ |
|-------------------------------------|-------------------------------------------------------|-------------|------------------|--------------------------|-------------------------|-----------------------------------|
| <b>Unrestricted funds</b>           |                                                       |             |                  |                          |                         |                                   |
| General funds                       | 1,030,912                                             | 60,264      | (24,669)         | (27,788)                 | -                       | 1,038,719                         |
| <b>Restricted funds</b>             |                                                       |             |                  |                          |                         |                                   |
| General Annual Grant (GAG)          | 42,165                                                | 2,554,853   | (2,210,823)      | (35,501)                 | -                       | 350,694                           |
| Other DfE/ESFA grants               | -                                                     | 18,004      | (18,004)         | -                        | -                       | -                                 |
| Other Government grants             | -                                                     | 99,446      | (99,446)         | -                        | -                       | -                                 |
| SEN                                 | -                                                     | 375,793     | (375,793)        | -                        | -                       | -                                 |
| Pupil Premium                       | -                                                     | 149,312     | (149,312)        | -                        | -                       | -                                 |
| Start up grant                      | -                                                     | 30,000      | (30,000)         | -                        | -                       | -                                 |
| Trip income                         | -                                                     | 10,281      | (45,782)         | 35,501                   | -                       | -                                 |
| Donations                           | -                                                     | 122         | -                | -                        | -                       | 122                               |
| Pension reserve                     | (767,000)                                             | -           | (188,000)        | -                        | 181,000                 | (774,000)                         |
|                                     | (724,835)                                             | 3,237,811   | (3,117,160)      | -                        | 181,000                 | (423,184)                         |
| <b>Restricted fixed asset funds</b> |                                                       |             |                  |                          |                         |                                   |
| Restricted fixed asset fund         | 4,333,989                                             | 3,762       | (207,813)        | 52,003                   | -                       | 4,181,941                         |
| DfE/EFSA Capital Grants             | -                                                     | 24,215      | -                | (24,215)                 | -                       | -                                 |
|                                     | 4,333,989                                             | 27,977      | (207,813)        | 27,788                   | -                       | 4,181,941                         |
| Total restricted funds              | 3,609,154                                             | 3,265,788   | (3,324,973)      | 27,788                   | 181,000                 | 3,758,757                         |
| Total of funds                      | 4,640,066                                             | 3,326,052   | (3,349,642)      | -                        | 181,000                 | 4,797,476                         |

The specific purposes for which the funds are to be applied are as follows:

#### General funds

This represents income received that does not have restrictions on how it is used.

#### Capital Funds

This represents a grant from the DfE to cover eligible expenditure for project development incurred in establishing the Britannia Education Trust. Transfers from this fund relate to fixed assets purchased from capital funding.

#### Other DfE/ESFA grants

This represents funding to be used to help raise achievement and improve outcomes for pupils from low income families who are eligible for free school meals.

#### General Annual Grant (GAG)

This represents funding from the ESFA to be used for the normal running costs of the Trust, including education and support costs.

Under the funding agreement with the Secretary of State, the Trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2017.

#### Restricted fixed asset funds

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the DfE where the asset acquired or created is held for a specific purpose.

# BRITANNIA EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

### 15. STATEMENT OF FUNDS (continued)

#### Pension reserve

This reserve represents the Trust's share of the deficit on the Local Government Pension Scheme (LGPS).

#### STATEMENT OF FUNDS - PRIOR YEAR - AS RESTATED

|                                     | Balance at<br>1 June 2017<br>£ | Income<br>£ | Expenditure<br>£ | Transfers<br>in/out<br>£ | Gains/<br>(losses)<br>£ | Balance at 31<br>August 2017<br>As restated<br>£ |
|-------------------------------------|--------------------------------|-------------|------------------|--------------------------|-------------------------|--------------------------------------------------|
| General funds                       | -                              | 1,183,016   | -                | (152,104)                | -                       | 1,030,912                                        |
| <b>Restricted funds</b>             |                                |             |                  |                          |                         |                                                  |
| General Annual Grant (GAG)          | -                              | 645,859     | (603,694)        | -                        | -                       | 42,165                                           |
| Other DfE/ESFA grants               | -                              | 16,333      | (16,333)         | -                        | -                       | -                                                |
| SEN                                 | -                              | 46,181      | (46,181)         | -                        | -                       | -                                                |
| Pupil Premium                       | -                              | 51,406      | (51,406)         | -                        | -                       | -                                                |
| Pension reserve                     | -                              | (718,000)   | (17,000)         | -                        | (32,000)                | (767,000)                                        |
|                                     | -                              | 41,779      | (734,614)        | -                        | (32,000)                | (724,835)                                        |
| <b>Restricted fixed asset funds</b> |                                |             |                  |                          |                         |                                                  |
| Restricted fixed asset fund         | -                              | 4,250,023   | (68,138)         | 152,104                  | -                       | 4,333,989                                        |
| Total restricted funds              | -                              | 4,291,802   | (802,752)        | 152,104                  | (32,000)                | 3,609,154                                        |
| Total of funds                      | -                              | 5,474,818   | (802,752)        | -                        | (32,000)                | 4,640,066                                        |

### 16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

|                                        | Restricted<br>funds<br>2018<br>£ | Restricted<br>fixed asset<br>funds<br>2018<br>£ | Unrestricted<br>funds<br>2018<br>£ | Total<br>funds<br>Year ended<br>31 August<br>2018<br>£ |
|----------------------------------------|----------------------------------|-------------------------------------------------|------------------------------------|--------------------------------------------------------|
| Tangible fixed assets                  | -                                | 4,181,941                                       | -                                  | 4,181,941                                              |
| Current assets                         | 697,213                          | -                                               | 1,038,719                          | 1,735,932                                              |
| Creditors due within one year          | (346,397)                        | -                                               | -                                  | (346,397)                                              |
| Provisions for liabilities and charges | (774,000)                        | -                                               | -                                  | (774,000)                                              |
|                                        | (423,184)                        | 4,181,941                                       | 1,038,719                          | 4,797,476                                              |

**BRITANNIA EDUCATION TRUST**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2018**

**16. ANALYSIS OF NET ASSETS BETWEEN FUNDS (continued)**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR**

|                                        | Restricted<br>funds | Restricted<br>fixed asset<br>funds | Unrestricted<br>funds | Total<br>funds<br>Year ended<br>31 August<br>2017<br>£ |
|----------------------------------------|---------------------|------------------------------------|-----------------------|--------------------------------------------------------|
|                                        | 2017<br>£           | 2017<br>£                          | 2017<br>£             |                                                        |
| Tangible fixed assets                  | -                   | 4,333,989                          | -                     | 4,333,989                                              |
| Current assets                         | 357,967             | -                                  | 1,030,912             | 1,388,879                                              |
| Creditors due within one year          | (315,802)           | -                                  | -                     | (315,802)                                              |
| Provisions for liabilities and charges | (767,000)           | -                                  | -                     | (767,000)                                              |
|                                        | <u>(724,835)</u>    | <u>4,333,989</u>                   | <u>1,030,912</u>      | <u>4,640,066</u>                                       |

**17. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES**

|                                                                                  | year<br>31 August<br>2018<br>£ | As restated 3<br>months ended<br>31 August<br>2017<br>£ |
|----------------------------------------------------------------------------------|--------------------------------|---------------------------------------------------------|
| Net (expenditure)/income for the year (as per Statement of Financial Activities) | (23,590)                       | 4,672,066                                               |
| <b>Adjustment for:</b>                                                           |                                |                                                         |
| Depreciation charges                                                             | 207,813                        | 68,138                                                  |
| Decrease/(increase) in debtors                                                   | 969,412                        | (1,150,811)                                             |
| Increase in creditors                                                            | 30,595                         | 315,802                                                 |
| Capital grants from DfE and other capital income                                 | (27,977)                       | -                                                       |
| Fixed assets inherited from local authority on conversion                        | -                              | (4,250,023)                                             |
| Defined benefit pension scheme cost less contributions payable                   | 181,000                        | 718,000                                                 |
| Pension liability movements                                                      | 7,000                          | 17,000                                                  |
| Cash inherited from local authority on conversion                                | -                              | (1,238,834)                                             |
| <b>Net cash provided by/(used in) operating activities</b>                       | <u>1,344,253</u>               | <u>(848,662)</u>                                        |

**18. ANALYSIS OF CASH AND CASH EQUIVALENTS**

|              | year<br>31 August<br>2018<br>£ | 3 months<br>ended<br>31 August<br>2017<br>£ |
|--------------|--------------------------------|---------------------------------------------|
| Cash in hand | 1,554,533                      | 238,068                                     |
| <b>Total</b> | <u>1,554,533</u>               | <u>238,068</u>                              |

# BRITANNIA EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

### 19. PENSION COMMITMENTS

The Trust's employees belong to two principal pension schemes: the Teacher's Pension Scheme for England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by London Borough of Newham. Both are Multi-Employer Defined Benefit Pension Schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

Contributions amounting to £28,558 were payable to the schemes at 31 August 2018 (2017 - £28,108) and are included within creditors.

#### Teachers' Pension Scheme

##### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

##### Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay, including a 0.08% employer administration charge;
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million;
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations; and
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The employer's pension costs paid to TPS in the period amounted to £ 144,813 (2017 - £41,000).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website ([www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx](http://www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx)).

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The Trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The Trust has set out above the information available on the scheme.

# BRITANNIA EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

### 19. PENSION COMMITMENTS (continued)

#### Local Government Pension Scheme

The LGPS is a funded defined benefit scheme, with assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2018 was £119,000 (2017 - £14,000), of which employer's contributions totalled £85,000 (2017 - £11,000) and employees' contributions totalled £34,000 (2017 - £3,000). The agreed contribution rates for future years are 23.5% for employers and 5.9% to 7.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Principal actuarial assumptions:

|                                                      | 2018   | 2017   |
|------------------------------------------------------|--------|--------|
| Discount rate for scheme liabilities                 | 2.65 % | 2.60 % |
| Rate of increase in salaries                         | 3.80 % | 4.20 % |
| Rate of increase for pensions in payment / inflation | 2.30 % | 2.70 % |
| Inflation assumption (CPI)                           | 2.30 % | 2.70 % |
| Inflation assumption (RPI)                           | 3.30 % | 3.60 % |

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

|                      | 2018 | 2017 |
|----------------------|------|------|
| Retiring today       |      |      |
| Males                | 22.7 | 22.6 |
| Females              | 25.2 | 25.1 |
| Retiring in 20 years |      |      |
| Males                | 24.9 | 24.8 |
| Females              | 27.5 | 27.4 |

As at the 31 August 2018 the Trust had a pension liability of £774,000 (2017 - £767,000). The sensitivity analysis detailed below would increase/ (decrease) the closing defined benefit obligation in the following way;

|                                        | year<br>At 31 August<br>2018<br>£ | 3 months ended<br>At 31 August<br>2017<br>£ |
|----------------------------------------|-----------------------------------|---------------------------------------------|
| <b>Sensitivity Movement</b>            |                                   |                                             |
| Discount rate +0.1%                    | (32,000)                          | (29,000)                                    |
| Discount rate -0.1%                    | 32,000                            | 29,000                                      |
| Mortality assumption - 1 year increas  | 12,000                            | 8,000                                       |
| Mortality assumption - 1 year decrease | (12,000)                          | (8,000)                                     |
| CPI rate +0.1%                         | 26,000                            | 18,000                                      |
| CPI rate -0.1%                         | (26,000)                          | (18,000)                                    |

# BRITANNIA EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

### 19. PENSION COMMITMENTS (continued)

The Trust's share of the assets in the scheme was:

|                              | Fair value at<br>31 August<br>2018<br>£ | Fair value at<br>31 August<br>2017<br>£ |
|------------------------------|-----------------------------------------|-----------------------------------------|
| Equities                     | 410,000                                 | 313,000                                 |
| Gilts                        | 24,000                                  | 25,000                                  |
| Corporate bonds              | 66,000                                  | 48,000                                  |
| Property                     | 67,000                                  | 35,000                                  |
| Cash                         | 50,000                                  | 94,000                                  |
| Alternative Assets           | 74,000                                  | 24,000                                  |
|                              | <u>691,000</u>                          | <u>539,000</u>                          |
| Total market value of assets | <u>691,000</u>                          | <u>539,000</u>                          |

The actual return on scheme assets was £34,000 (2017 - £4,000).

The amounts recognised in the Statement of Financial Activities incorporating Income and Expenditure Account are as follows:

|                                | year<br>31 August<br>2018<br>£ | 3 months ended<br>31 August<br>2017<br>£ |
|--------------------------------|--------------------------------|------------------------------------------|
| Current service cost           | (254,000)                      | (24,000)                                 |
| Interest income                | 16,000                         | 4,000                                    |
| Interest cost                  | (34,000)                       | (8,000)                                  |
|                                | <u>(272,000)</u>               | <u>(28,000)</u>                          |
| Total                          | <u>(272,000)</u>               | <u>(28,000)</u>                          |
| Actual return on scheme assets | <u>34,000</u>                  | <u>4,000</u>                             |

Movements in the present value of the defined benefit obligation were as follows:

|                                    | year<br>31 August<br>2018<br>£ | 3 months ended<br>31 August<br>2017<br>£ |
|------------------------------------|--------------------------------|------------------------------------------|
| Opening defined benefit obligation | 1,306,000                      | -                                        |
| Upon conversion                    | -                              | 1,239,000                                |
| Current service cost               | 254,000                        | 24,000                                   |
| Interest cost                      | 34,000                         | 8,000                                    |
| Employee contributions             | 34,000                         | 3,000                                    |
| Actuarial (gains)/losses           | (163,000)                      | 32,000                                   |
|                                    | <u>1,465,000</u>               | <u>1,306,000</u>                         |
| Closing defined benefit obligation | <u>1,465,000</u>               | <u>1,306,000</u>                         |

# BRITANNIA EDUCATION TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

### 19. PENSION COMMITMENTS (continued)

Movements in the fair value of the Trust's share of scheme assets:

|                                     | year<br>31 August<br>2018<br>£ | 3 months ended<br>31 August<br>2017<br>£ |
|-------------------------------------|--------------------------------|------------------------------------------|
| Opening fair value of scheme assets | 539,000                        | -                                        |
| Upon conversion                     | -                              | 521,000                                  |
| Interest income                     | 16,000                         | 4,000                                    |
| Actuarial losses                    | 18,000                         | -                                        |
| Employer contributions              | 85,000                         | 11,000                                   |
| Employee contributions              | 34,000                         | 3,000                                    |
| Admin costs                         | (1,000)                        | -                                        |
|                                     | <hr/>                          | <hr/>                                    |
| Closing fair value of scheme assets | 691,000                        | 539,000                                  |
|                                     | <hr/>                          | <hr/>                                    |

### 20. OPERATING LEASE COMMITMENTS

At 31 August 2018 the total of the Trust's future minimum lease payments under non-cancellable operating leases was:

|                         | 2018<br>£ | 2017<br>£ |
|-------------------------|-----------|-----------|
| <b>Amounts payable:</b> |           |           |
| Within 1 year           | 284       | 1,136     |
| Between 1 and 5 years   | -         | 284       |
|                         | <hr/>     | <hr/>     |
| Total                   | 284       | 1,420     |
|                         | <hr/>     | <hr/>     |

### 21. MEMBERS' LIABILITY

Each Member of the Charitable Company undertakes to contribute to the assets of the Company in the event of it being wound up while he/she is a Member, or within one year after he/she ceases to be a Member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a Member.

### 22. RELATED PARTY TRANSACTIONS

Owing to the nature of the Trust and the composition of the Board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which Trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the Academies Financial Handbook and with the Trust's financial regulations and normal procurement procedures relating to connected and related party transactions.

No related party transactions took place in the period of account, other than certain Trustees' remuneration and expenses already disclosed in note 9.